



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	INSTITUTE OF VOCATIONAL STUDIES
Name of the head of the Institution	Dr. Niranjana Soperna
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01129257793
Mobile no.	9717807222
Registered Email	principalivs@awadh.org.in
Alternate Email	principalivs2018@gmail.com
Address	FC-31, SHEIKH SARAI , PH-II, INSTITUTIONAL AREA, PRESS ENCLAVE ROAD
City/Town	New Delhi
State/UT	Delhi
Pincode	110017

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Dr. Nirnajana Soperna			
Phone no/Alternate Phone no.		01129257793			
Mobile no.		9717807222			
Registered Email		principalivs@awadh.org.in			
Alternate Email		principalivs2018@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.awadh.org.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.awadh.org.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.63	2017	28-Mar-2017	28-Mar-2022
6. Date of Establishment of IQAC			01-Sep-2010		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
New NEP (Draft)	13-Sep-2018 2		210		

Student Seminar	31-Oct-2018 1	200
Conference GGSIPU Sponsored	06-Dec-2018 2	250
Workshop on OER & MOOCs	02-May-2019 2	200
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Research and Development 2 Faculty Development Programme 3 Annual Magazine Awadh Radiance 4 Biannual Journal 5 Annual Report 6 News letter (Biannual) 7 Mock Interviews (Students) 8 Outreach and Extension Activities 9 ICT Integrated Pedagogies

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
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Annual Magazine, Biannual Journal, Annual Report, Newsletter, FDP/ Seminar/ Conference	Released and Conducted Successfully
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	19-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute of Vocational Studies adhered to follow the syllabi of curriculum prescribed by GGSIPU. We frame our content of curriculum accordingly. Teaching plans are divided among faculty members according to their respective pedagogy overhead projectors are being used in class by teacher to deliver the course content in class through PPT. Our students has access of E-content of foundational and pedagogy subjects made by respective faculties, so that student can comprehend the content course in better an effective way. Moreover our faculty tries to enhance the quality of curriculum by running different curricula activity such as seminars, project work, assignments, group discussion etc. this will help understand practical knowledge of respective subject. We have semester system and we are bound to complete our syllabi within period of stipulated time so that we can prepare our students for the semester examination.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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No Data Entered/Not Applicable !!!

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	Internship	99
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>During the year 2018-19 the institution has regular meetings with staff, management and other stakeholders to discuss the functioning of the institution with respect to curriculum, teaching learning process and evaluation system. The institution organized the meeting frequently to understand the functioning in a systematic manner. Along with the feedback there is separate counselling of the students if they face any issue regarding the same. The head of the institution frequently meet students in the classroom to discuss about the faculty, classroom system the examination, and sports activities, laboratory works etc. to discuss the curriculum component and also about the improvisation if required. Accordingly further actions is been taken accordingly after interacting with the students the head of the institution also conduct meeting on the basis of the responses from the students a regular check is thus followed to improvise curriculum, teaching-learning process and overall development of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	Nil	99
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	99	Nil	14	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	1	1	1	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, yes mentoring system is available between student and teacher and also council and guide student in effective manner. The objective of student mentorship are:- 1. To establish good student teacher relationship 2. To enhance students academic performance 3. To monitor students discipline Yes, In Institute of Vocational Studies the students mentoring system is available. An effective student mentoring system is practiced in the college. Each mentor is allotted with 6-10 students under the student mentoring system. Students activities like academic performance, co-curriculum, extra-curricular achievements, social welfare activities, career progress, and the details of parent meetings registered in the student mentoring system. Student mentors (teachers) observe student's continuously and their academic achievements and all their activities are discussed with them. Any issues or problem such as in disciplinary issues, health issues, family problems, fee related issues short attendance, career related guidance, Government policies of scholarship etc., are discussed and counselled with care. The aim of student mentorship: • To enhance teach – student relationship. • To enhance student's academic performance and attendance. • To resolve the problems and queries of students. • To monitor the student's regularity and discipline. • To enable the parents to know about the performance of regulating of their child. In Institute of Vocational studies the family member maintain all the necessary information mentors are supposed to provide guidance and counselling whenever required. If students faced problem in particular subject it is duty of mentor to inform the concerned subject teacher and sought out the problem of student. Minimum 5 to 7 meetings are arranged by mentors for their mentee in each semester.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
99	14	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	Nil	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	139	2018-19	09/11/2018	01/03/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation system is an integral part of the teaching-learning process. The students have been motivated regularly to study sincerely for the academic improvement. The process of Internal evaluation is ensured by the department of education members who judges the quality cooperatively and select evaluation factors, criteria and indicators based on the input, output and process factors such as management, faculty, student, programs, learning-teaching process and graduates. Model of ACE in IVS from academic year 2018-19: The variety and frequency of ACE in IVS are maintained same as above ACE in IVS model and are reproduced as below

- Two Internal Formative Assessment Tests.
- Two Assignment Tests during semester per theory course.
- Regular laboratory assignments during semester.
- Two progress seminars for project in a semester.
- Preliminary examination at the end of semester for all theory courses.
- End Semester Summative Assessment Examination.

The major reforms during this model has been brought with reference to Outcome Based Education (OBE) model with reference to national education policy and quality of regular assessment. The central focus of real education is envisioned in the form of learner progress. More emphasize has been provided on students continuous and comprehensive evaluation with respect to course outcomes attainment. The question paper designed has been started for improving quality of questions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar helps students getting the full visibility of events that would happen during the year. The advance release of Academic Calendar also makes sure the activities and events happen exactly as per the plan and these do not need additional communications. Institution prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college

throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution Participated in the Extra- curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by the affiliating university. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Maharashtra time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.awadh.org.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
139	BEd	Education	98	98	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	6	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Organ Donation	Venu Eye Hospital	14	190
Cracker Free Diwali	Private Schools	14	190
Yoga Meditation	IVS	14	190
Cloth Distribution at the Slums of Chirag Delhi	IVS	14	190
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Organ Donation	Venu Eye Hospital	Organ Donation	14	190
Cloths Distribution	IVS	Cloths Distribution	14	190
Anugoonj Prelims	GGSIPO	Anugoonj Prelims	2	15
Harit Spandan	IVS	Vasundhara Bhushan- Clean Green Our Dream	14	190
Yoga Meditation	IVS	Yoga Meditation	14	190
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Preliminary School Engagement	Internship	GGSS No. -2, Sector-5, Dr. Ambedkar Nagar, School ID: 1923050	06/08/2018	10/12/2018	12
Preliminary School Engagement	Internship	Anglo Arabic Sr. Secondary School, New Delhi	06/12/2018	10/12/2018	15
Preliminary School Engagement	Internship	Anglo Arabic Model School, New Delhi	06/08/2018	10/12/2018	4
Preliminary School Engagement	Internship	SKV Bachchan Prasad, Deoli Village, School ID: 1923042	06/08/2018	10/12/2018	9
Preliminary School Engagement	Internship	Hamdard Public School, New Delhi	06/08/2018	10/12/2018	12
Preliminary School Engagement	Internship	NEW GREEN FIELDS SCHOOL, SAKET	06/08/2018	10/12/2018	10
Preliminary School Engagement	Internship	SKV (Rani Jhansi) Railway Colony, Tughlakabad, School ID:1925031	06/08/2018	10/12/2018	11
Preliminary	Internship	St. Johns School,	06/08/2018	10/12/2018	6

School Engagement		Mehrauli, New Delhi			
Preliminary School Engagement	Internship	GGSSS, Tehkhand, School ID: 1925027	06/08/2018	10/12/2018	4
Preliminary School Engagement	Internship	GGSSS, Dr. Ambedkar Nagar, Tigri , School ID: 1923080	06/08/2018	10/12/2018	10
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16	16.14

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
New LMS Software	Fully	Latest	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5248	Nill	378	Nill	5626	Nill
Reference Books	562	Nill	Nill	Nill	562	Nill
Journals	14	Nill	Nill	Nill	14	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	0	0	0	0	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	0	0	0	0	0	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	4.44	33.5	33.53

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of library: The library committee and administration have been tasked with purchasing, procuring books, manuscripts, and other materials based on suggestions from the departments of the colleges in order to maintain the library infrastructure and facilities. College departments have a considerable supply of texts and references in their departmental libraries. The committee purchases good publications from national and international publishers to add to the library's collection. The library committee organises reading sessions and competitions among students and instructors, as well as solicits and organises donations from students, teachers, alumni, and guardians. **Maintenance of the laboratory:** The laboratory equipment, specimens, and other essential chemicals are purchased by the principals office and the buying committee based on the needs of the colleges teaching departments. The necessary commodities and sports articles are purchased by the office of the principal as per the suggestions of the sport secretary and the adviser of the Student Union of the

college. The college administration obtains them by soliciting quotes from reputable sporting goods stores. The authorities has made the necessary steps on a regular basis to develop the pupils sports activities. Maintenance of Computers and IT facilities: IT facilities are maintained by computer-skilled college workers, who are also in charge of updating IT resources on a regular basis. The administrations inspect the IT facilities and make changes or modifications as needed. There is an ICT cell in the college which looks after the maintenance of the computers and facilities. These facilities are also used and maintained by a few part-time staff. Classroom facilities: The maintenance of classrooms is a frequent exercise. The cleanliness of classrooms is kept by the efforts of a group of Grade -IV workers and sweepers. Every semester, after the admissions procedure, it is assured that all classrooms have enough desks and benches. Wherever requirements are discovered, the fans and electrical appliances are verified, and the purchase committee is apprised of the requirements. Student support and welfare: There is a good environment on the college campus for the advantage and welfare of the students. Various sub committees are at the college to support services, student welfare and to address their needs. All subcommittees are chaired by the principal. There is a canteen to provide healthy and sanitary food for students and other members of the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Post Matric Scholarships Scheme for Minorities, Financial Assistance Under EWS Scheme, Merit-Cum-Means Income Linked Financial Assistance Scheme of Delhi Higher Education Aid Trust Merit Scholarship to SC/ST/OBC/Minority Students of College / Profess	59	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Yoga Meditation Session	29/03/2019	190	Yogoda Society
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	14	B.Ed.	Education	Nill	M.Ed. and others
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	45
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Republic Day Celebration	Institute	190
Annual Cultural Festival (Anugoonj	University	15

Prelims)		
Sports Day Celebration	Institute	190
Inter College Competition (Harit Spandan)	Institute	210
Awadh Day	Institute	300
Board Decoration Competition	Institute	180
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of Institute of Vocational studies are engaged in different Curriculum related activities throughout the academic year. IQAC has different committees in which Student Council is formed in which members are students which performs different duties assigned. They regularly attend the meetings and events of the Institute. Student Council members motivate the students to participate in the different cultural programmes, sports events and so on. They share their valuable suggestions, feedback to the administrative officials and academic officials. Student Council also works for planning of activities such as social, cultural. Student Council members act as a communication medium with administrative and academic officials and students. Student council members represents thoughts/views of the students on matters of concern. Faculty members support and motivate the members of the council for progressing in their work. Members of council encourages maximum participation of the learners in different co-curricular activities. Students can easily approach to council members for any concerns.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Best Practices-1 TITLE OF THE PRACTICE Tree plantation drive and Institute of Vocational Studies **OBJECTIVES OF THE PRACTICE** The main focus on the tree plantation is to inculcate a positive attitude towards planting more trees. this drive is a step head towards achieving sustainable development goals launched by United Nation organisation. **CONTEXT OF THE PRACTICE** The tree plantation drive synthesis the youth in standing together as a United community in protecting the mother earth and securing the healthy future. **THE PRACTICE** The plantation in college provides a clean and green environment for students as well as teachers it is a well known fact that plants and trees have immense importance in a human beings life so we as a Global citizens should feel responsible enough to protect and preserve the planet Institute Of Vocational Studies emphasizes deeply on this noble cause. **Best practices-2 ORGAN DONATION CAMPAIGN** An Organ Donation Campaign was organized by the IVS on 11th August, 2017. Apart from academics our students are extending their community services. This programme was successfully organized by the students of IVS with the collaboration of "Venu Eye Hospital". A Nukkad Natak was performed by the students in Chirag Delhi for imparting the information about organ donation among the people.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching learning process requires consistent commitment of teachers. So, teachers at IVS prepares content carefully and engage students to enhance learning process. Latest pedagogical skills were introduced as per the latest govt. policies. Continuous presentations were delivered by the students to remove the fear of stage and teaching Classes are held regularly in B.Ed. course. To improve the quality of teaching and learning, all the teachers were asked to use ICT tools to teach content effectively. Quality of content was checked by the head of department before teaching. To make learning smooth batch of 92 students is divided into 2 groups and made to sit in two classes so that all the queries doubts could be dealt properly. After teaching few units, class test were conducted to achieve the teaching objectives. Continuous assessment is done throughout the academic year.
Examination and Evaluation	IVS gets guidelines from university for conducting examination evaluation.

Semester system is followed in B.Ed. course. Date sheet and academic calendar is released on the university website that IVS follows. For the improvement in external examination, Regular internal test were conducted and scope of improvement is conveyed timely. Mock external theory exams and mock viva are conducted in the institute to improvise the performance. Semester system is followed in B.Ed. programme to improve the performance of students in external examinations, internal examinations are held in every semester. Mock viva are also conducted so that students could appear successfully in front of external examiners. Remedial classes are also held to resolve the doubt queries of the students. Answer sheets are carefully checked and scope of improvement is discussed with every student. Continuous assessment is done throughout the academic year.

Library, ICT and Physical Infrastructure / Instrumentation

Quality improvement strategies adopted by institution with regard to physical infrastructure:- 1. Our college has canteens within the college premises for teachers, students and non teaching staff. 2. The college has well maintained lift facility for differently abled students and all teachers and students. 3. The college has hygienic toilets blocks maintain separately for boys and girls, gymnasium, cycle stands, students common rooms (Separate for boys and girls) 4. We have CCTV surveillance facility, computerized library and office with internet facility
Laboratories - In IVS, all laboratories, including ICT lab, language lab, mathematics lab, social science, lab and science lab are well equipped with all modern and scientific instruments. computer, internet facilities and other modern teaching aids:- students, teachers and office staff use the internet, modern audio-visual teaching aids i.e. LCD Projector, overhead projectors.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Institute follows the guidelines of the University for taking the admission and completing the process. The

admission form, brochure is released on the University website every year. The upcoming notice for admission are also released on university website timely and institution follows the same. <https://ipu.admissions.nic.in/IpuAdmiss/page/Page?PageId1LangIdP>

Planning and Development

Academic calendar of the institution is prepared on the basis of University Academic Calendar every year. The academic calendar is uploaded on the website of the institute before the commencement of the new session.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Niranjana Soperna	Nil	Nil	1600
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar on New NEP- A Reflection on Focus, Issues and Challenges	Nil	13/09/2018	14/09/2018	14	Nil
2018	Conference on Education for Equity, Diversity and Inclusive Excellence	Nil	06/12/2018	07/12/2018	14	Nil
2019	Workshop on Open Educational Resources	Nil	02/05/2019	03/05/2019	14	Nil

and MOOCs

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seminar on New NEP- A Reflection on Focus, Issues and Challenges	14	13/09/2018	14/09/2018	2
Conference on Education for Equity, Diversity and Inclusive Excellence	14	06/12/2018	07/12/2018	2
Workshop on Open Educational Resources and MOOCs	14	02/05/2019	03/05/2019	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	Nil	9	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts the statutory audit by qualified chartered accountants every year. The Internal audit has been conducted by the management itself not due but although there is no statutory requirement for the same.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil

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6.4.3 – Total corpus fund generated

51.61

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating Body GGSIPU	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	Nil
Rest Rooms	Yes	Nil
Braille	Yes	Nil

Software/facilities**7.1.4 – Inclusion and Situatedness**

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Rule Book	01/08/2018	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Republic Day Celebration	26/01/2019	26/01/2019	190
Annual Cultural Festival	29/01/2019	30/01/2019	15
Harit Spandan	21/02/2019	22/02/2019	210

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water harvesting system is installed in the campus of the institute 2. Paperless mode of communicating academic and non academic information via email and other connectivity modes 3. Plastic free campus 4. Provision for separate dustbin for Wet and dry waste 5. We have rich green campus

7.2 – Best Practices**7.2.1 – Describe at least two institutional best practices**

Institutional Best Practices-1 Swachh Bharat Abhiyan (Swacchata Pakhwada) 03rd October 2018 IVS has also organized a Campaign on Swachh Bharat Abhiyan. The Swachh Bharat campaign was started from the campus with the banner posters carried by the students and then they have also performed nukkad natak on the same theme. The purpose of Swachh Bharat Abhiyan was to spread awareness among the residents of nearby areas like Madangir, Dakshinpuri etc to keep hygiene cleanliness around them and to make the city a clean city.

Institutional Best Practices-2 YOGA SESSION 29th March 2019 A few minutes of Yoga during the day can be a great way to get rid of stress that accumulates daily-in both the body and mind. Yogoda Satsanga Society of India has conducted a one day workshop on Yoga and Meditation in Institute of Vocational Studies on 29th March 2019 (Friday). The experts of the yogoda society have taken classes with high level of dedication. They explained us about the concept of yoga and showed us various asana and made us perform them. They have also explained remedies for personal health problems to the participants with lot of patience. The session was very motivational and helped everyone to reduce the stress of our daily life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://awadh.org.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In a world where moral values are fast eroding, it is imperative that moral education is part of our education system. With the mission of upliftment of socially backward and minority communities, the centre aims to provide equal opportunities of education to all with special emphasis on educational empowerment of the girls. The key areas for thrust is on strengthening the capacity of its individuals, providing skills based education, gender equality, building information, awareness, knowledge and shaping attitudes and behaviour so that the individuals may eventually become more capable and respectable citizens. Here at IVS, we believe in bringing excellence in all our endeavours and to go an extra mile to do what's right. IVS gives paramount importance to quality and equal education for all. To accomplish its goal, the prime objective of the institute is to bring forward and educate the Muslim minority community. This initiative in future will bridge the gap, that lies between the education of different communities and at the same time, will also establish the peaceful relations. The mission of the institute is to provide the best quality education with the growth and development. The college fosters academic and career success through the development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. The progressive learning of the students is the primary objective of the institution by providing the quality education to the students with the lieu of the better understanding. Moreover, preparation of the better foundation of the student is the priority of the students. In addition, the thrust of the institution is to progress and excel the institute and its members primarily, to create the better being and future of the institute and the nation.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

The college Institute of Vocational Studies has identified the broad objectives which college should strive to achieve during the period which are highlighted as under:

- To organize variety of co-curricular activities for holistic development of student in this competitive world.
- To organize workshops for students on skill development programme.

The Institute always work for innovative practices which will transform the teaching learning process in an effective way. This plan has various initiatives and improvements in the different sections of the institute like Infrastructure, Administrative work, Teaching-learning processes, work related to Environmental sustainability, Social work and so on. Institute will ensure the appropriate environment for teaching-learning processes and the focus will be given to the learner centric approach. For Inclusive classroom different assistive devices will be provided by the management as per need of the learners. Information and Communication Technology based resources will be purchased more so that every learner can access the available resources. Environmental sustainability will be the responsibility of each individual of the institute to work for the better environment by different activities like plantation drive, awareness campaign and so on. Different activities will be conducted for social cause such as distribution of the cloths for the needy people of the society.

